

AMERICAN  
BUSINESS COLLEGE  
PARIS

GROUPE  
IGENSIA  
EDUCATION

Degree seeking student – Undergraduate admission

# Application Form

I am applying for the :

- ☐ Bachelor of Business Administration ☐ First Year ☐ Second Year ☐ Third Year ☐ Fourth  
☐ Bachelor in Fashion & Luxury Retail Management ☐ First Year ☐ Second Year

For the :

- ☐ Fall semester 20\_\_\_\_ ☐ Spring semester 20\_\_\_\_ ☐ Summer semester 20\_\_\_\_

**Please note:**

- All information will remain confidential. Family information will only be used in case of an emergency.
- We have requested information in a format that corresponds to the diversity of family situations. If certain addresses and telephone numbers requested are the same, just indicate "same as above". Please indicate the employers and business telephone numbers of your parents if applicable.

## CANDIDATE'S INFORMATION

- ☐ Male ☐ Female

Last/Family name:

First name:

Date of Birth: Day Month Year Place of Birth :

Nationality - citizenship: 1) 2)

Mother tongue:

Language Proficiency<sup>(1)</sup> English: French: Others:

(1) A: Fluent / B: Good working knowledge / C: Simple conversational level / D: Some understanding

• Permanent address :

Street

City and Postal/Zip Code Country

Cell Phone Home Phone

Email address

• Current mailing address if different from permanent address : Valid until Day Month Year

Street

City and Postal/Zip Code Country

• Please indicate how you heard about The American Business College of Paris?

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## Family information

• Father's name:

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Occupation:

Company :

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Home address

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City and Postal/Zip Code

Country

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Home Phone

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Cell Phone

Business Phone

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Email address

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• Mother's name:

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Occupation:

Company :

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Home address

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City and Postal/Zip Code

Country

---

Home Phone

---

Cell Phone

Business Phone

---

Email address

---

• Guardian's name:

---

Occupation:

Company :

---

Home address

---

City and Postal/Zip Code

Country

---

Home Phone

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Cell Phone

Business Phone

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Email address

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## Education

- List all secondary schools you have attended

Name	Location	Dates	Degree	College Advisor

- If you have already studied in a university, list all universities you have attended

Name	Location	Dates	Degree	Major

- If you have taken any language proficiency exams please indicate below:

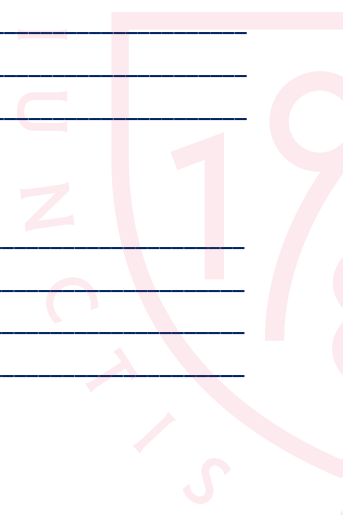

## Personal profile and career objectives

- Participation in clubs, sports, arts, etc. Please list relevant information:


- What are your personal objectives?


- What are your strengths?


- What are your weaknesses?

- Do you already know what job you would like to do? If yes, what kind and why?

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- How would you describe professional success?

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- What event has had the most impact on you in the past year and why?

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- Describe any professional experience you may have

Employer	Position	From	To

- I certify that the above information is correct. The school reserves the right to cancel the registration in the case of any misrepresentation of the academic results and/or English language level.

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Signature

Date



# Application checklist

## The Application form completed

- ☐ A photocopy of Passport

## Academic record (translated if not, in English or French)

- ☐ Certified copies of your high school transcripts – applicable to high school and 1<sup>st</sup> year of university students
- ☐ A certified copy of your end of secondary school/high school diploma or equivalent.  
High school candidates must apply before receiving their final secondary results
- ☐ Certified copies of your transcripts for all university level studies that have been completed, if any
- ☐ A letter of recommendation from a teacher or an academic advisor

## Professional record (translated if not, in English or French)

- ☐ Certified copies of internship, work or any professional experience in connection with the studies
- ☐ Updated Resume. The Gap year(s) should be justified with professional experience, volunteer work or any consistent activity

## English level & motivations

- ☐ TOEFL score or equivalent (IELTS, Cambridge test, ITEP) – non applicable for native speakers.  
Students living in France will take the an English test during the admission process.
- ☐ A statement of purpose explaining why you want to study at The American Business School of Paris
- ☐ Any other document you think to be important (recommendation letters, awards)

[www.american-business-college.com](http://www.american-business-college.com)

★ The American Business College - Paris – IGENSIA International 12 rue Alexandre Parodi – 75010 Paris, FRANCE  
ÉTABLISSEMENT D'ENSEIGNEMENT SUPÉRIEUR TECHNIQUE PRIVÉ



## REJOINDRE L'AMERICAN BUSINESS COLLEGE OF PARIS

### Quelles sont les conditions d'admission ?

Les étudiants titulaires d'un baccalauréat ou d'un diplôme étranger équivalent sont admissibles en première année du Bachelor of Business Administration. Les candidats doivent s'inscrire avant d'avoir obtenu les résultats de leur Baccalauréat ou diplôme de fin de secondaire. L'admission définitive sera conditionnée par l'obtention du diplôme.

En cas d'admissions parallèles, l'American Business School prend en compte les matières déjà suivies avec succès au niveau universitaire et qui sont équivalentes à celles du programme.

Ainsi les étudiants peuvent intégrer la 1<sup>ère</sup>, 2<sup>ème</sup>, 3<sup>ème</sup> ou 4<sup>ème</sup> année en fonction des matières déjà étudiées.

### Comment s'inscrire aux épreuves d'admission ?

Pour s'inscrire aux épreuves, envoyez votre dossier incluant toutes les pièces demandées au comité d'admissions. Les candidats jugés admissibles seront convoqués aux épreuves d'admission.

Les dossiers incomplets ne seront pas examinés.

### Quelle est la procédure d'admission ?

#### Candidats résidant en France :

Les candidats doivent passer les épreuves d'admission comprenant un test d'anglais et un entretien avec un jury d'admission. Les candidats sont admis sur dossier, niveau d'anglais et motivations.

Les candidats ayant obtenu leur diplôme de fin d'études secondaires dans une école où la langue d'enseignement est l'anglais sont dispensés du test d'anglais.

#### Candidats résidant à l'étranger :

Le jury examinera avec attention votre dossier d'admission. Les candidats jugés admissibles seront invités à passer un entretien téléphonique avec un jury d'admission. Les candidats sont admis sur dossier, niveau d'anglais et motivations.

## BECOME A STUDENT AT THE AMERICAN BUSINESS COLLEGE OF PARIS

### What are the Admission requirements?

High School diploma or end of secondary school diploma. 1st year candidates must apply before having received their final secondary results. Admissible candidates will be granted conditional acceptance.

### How to apply?

To enroll in an admissions session, please send the application form, complete with all supplementary documentation, to the Admissions Office. Incomplete applications will not be considered.

### Admission for candidates living in France

Candidates living in France must do an English test and an individual interview. Particular attention will be given to the academic record, the English level and motivations. Students who have graduated from a secondary institution where the language of teaching is English are not required to take the English test.

### Admission for candidates living outside of France:

Candidates who do not reside in France will be admitted based on the quality of their application and will be interviewed by telephone during the admission process. Particular attention will be given to their academic record, English level and motivations.

**Should you require any additional information,  
please do not hesitate to contact us:**

**Admissions Office**

Tel: + 33 (0)1 80 97 65 50

Email: [abcparisadmissions@igensia.com](mailto:abcparisadmissions@igensia.com)

**Please send your application to:**

The American Business College - Paris  
Admissions Committee

12 rue Alexandre Parodi 75010 PARIS FRANCE

[www.american-business-college.com](http://www.american-business-college.com)

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